

SITKA

Accounts Payable
1332 Seward Avenue
Sitka, Alaska 99835

Business Office
Phone: (907) 747-8653
Fax: (907) 747-7747

Request for Taxpayer Identification Number and Certification
(This form is to be used only by U.S. Citizens and Permanent Residents)

Part 1 – Name and Taxpayer Identification Number (TIN)

Name (Legal name as shown on your income tax return)

SITKA WORKS!

Business Name (note: a sole proprietor may have a "doing business as" or "DBA" trade name, but the legal name to be entered on the line above is the name of the business owner)

Remit Address (where check should be mailed) Number, street, suite number, city, state, zip code

P O Box 2385 SITKA AK 99835

Primary Address (for return of 1099 form if different from remit address) Number, street, suite number, city, state, zip code

Taxpayer Identification Number Social Security Number or Employer Identification Number

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Part 2 – Tax Status (check only one)

- Individual or Sole Proprietor
- Partnership
- Corporation
- LLC – Limited Liability Company – Sole Member
- LLC – Limited Liability Company – Partnership
- LLC – Limited Liability Company – Corporation
- Government Entity
- Non-Profit – unincorporated
- Non Profit Corporation
- Other _____

Part 3 – Exemption from backup withholding (Check your qualifying exemption reason below)

- Corporation (Note that there is NO corporate exemption for medical & health care payments, or for payments for legal services)
- Tax Exempt Entity under 501(a) (includes 501(c)(3) or IRA)
- The United States or any of its agencies or instrumentalities
- A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or agencies
- A foreign government or any of its political subdivisions or any international organization in which the United States participates under a treaty or Act of Congress

Part 4 – Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. Person (including a U.S. resident alien).

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

Printed name GREG REYNOLDS	Printed Title TREASURER	Telephone Number (907) 738-5518
Signature of U.S. Person <i>Greg Reynolds</i>		Date (mm/dd/yyyy) 06/26/2010